**Accruals Report**

**This document has been created with TX Text Control Trial Version 28.0 Windows Forms - You can use this trial version for further 29 days.**

**«company\_name»**

**«employee\_fullname»**

**Employee Number:** «employee\_number» **Date:** {DATE}

| **❶** | **Sick** |  |
| --- | --- | --- |

| **Date** |  | **Type** |  | **Action** |  | **Note** |  | **Hours** |  | **Balance** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| «date» |  | «type» |  | «action» |  | «note» |  | «hours» |  | «balance» |
|  |  |  |  |  |  |  |  |  |  |  |

| **❷** | **Vacation** |  |
| --- | --- | --- |

| **Date** |  | **Type** |  | **Action** |  | **Note** |  | **Hours** |  | **Balance** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| «date» |  | «type» |  | «action» |  | «note» |  | «hours» |  | «balance» |
|  |  |  |  |  |  |  |  |  |  |  |